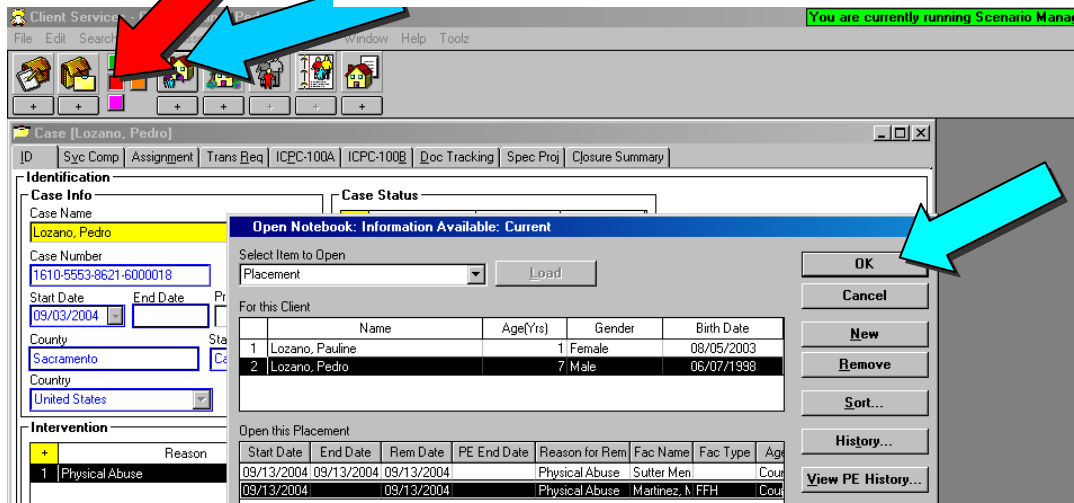


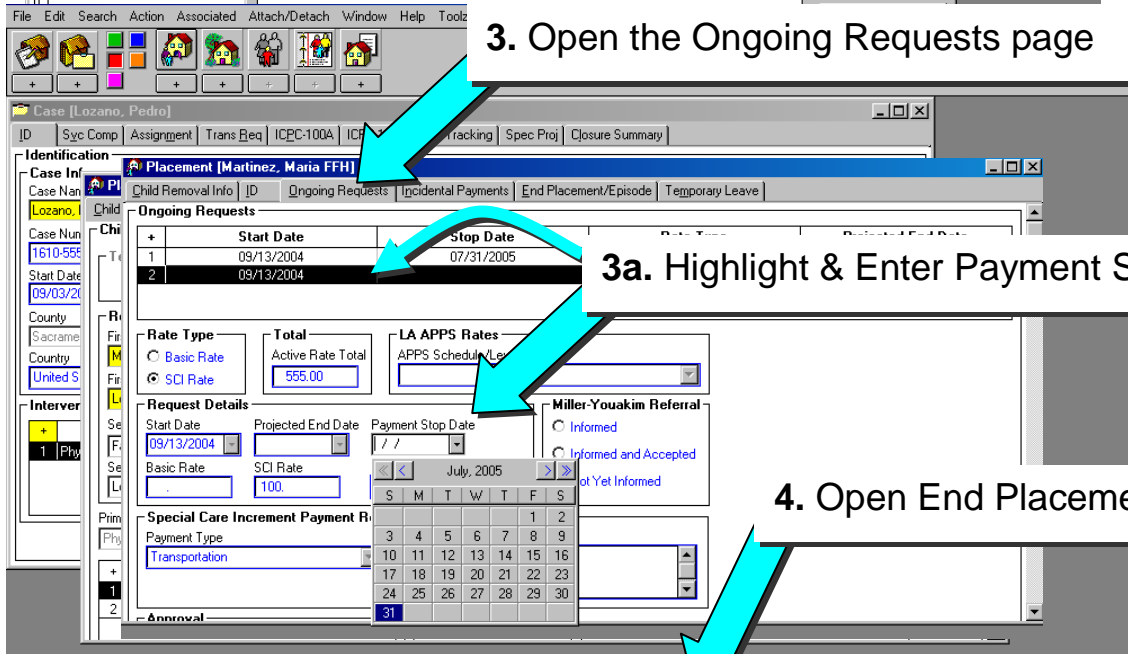
## B. Developing the Relative Placement in CWS/CMS

1. From the Placement Management Section

2. Open the Existing Placement Home

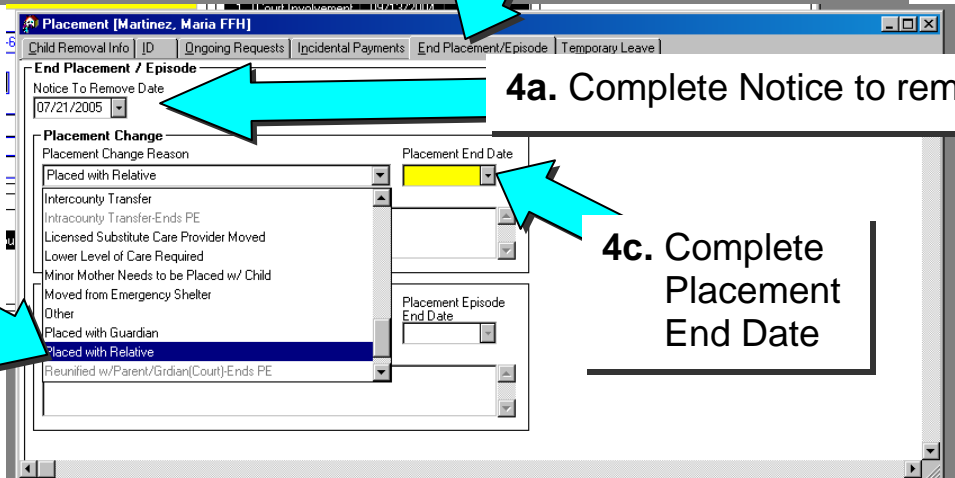


3. Open the Ongoing Requests page



3a. Highlight & Enter Payment Stop Date

4. Open End Placement/Episode



4a. Complete Notice to remove date

4c. Complete Placement End Date

4b. Complete Placement Change Reason

## 5. SEARCH

The screenshot shows a software window titled "Client Services [Lozano, Pedro]" with a status bar indicating "You are currently running Scenario Manager". The interface includes a menu bar (File, Edit, Search, Action, Associated, Attach/Detach, Window, Help, Tools) and a toolbar with various icons. A "Search" dialog box is open, showing a "Search Type" dropdown set to "Placement Facility". Below this, a list of placement facility options is displayed, including "Relative/NREFM Home", which is highlighted. A text box on the right contains the instruction: "5b. Relative/NREFM Home and other small family homes, be sure home is not already licensed." Two blue arrows point from the text boxes to the search dialog: one points to the "Search" button and the other points to the "Relative/NREFM Home" option in the list.

**5a. Placement Facility**

**5b. Relative/NREFM Home and other small family homes, be sure home is not already licensed.**

**Case Info**

Case Name	Lozano, Pedro
Case Number	1610-5553-8621-6000018
Start Date	09/03/2004
End Date	
County	Sacramento
State	Ca
Country	United States

**Case Status**

Status		Effective Date	End Date
+			

**Search**

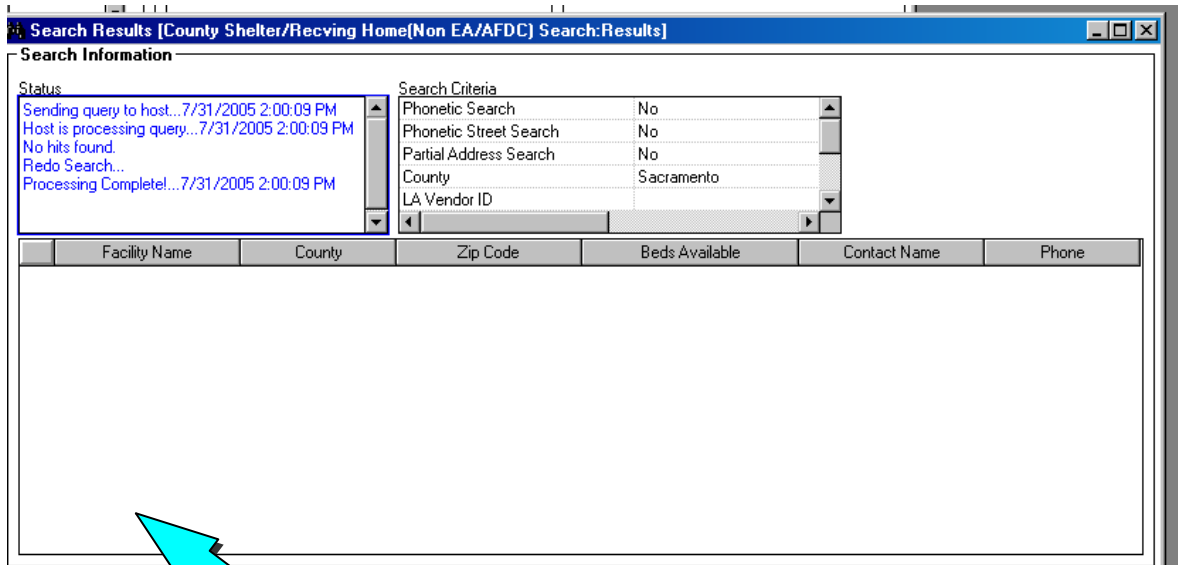
Search Type: Placement Facility

Placement Facility:

- County Shelter/Rescuing Home(Non EA/AFDC)
- Group Home/FFA
- Group Home/FFA-Certified Home
- Group Home Organization
- Guardian Home
- Relative/NREFM Home**
- Relative/NREFM Home/Foster Home/Small Family Home/Guardia
- Small Family Home
- Tribe Specified Home

**Intervention**

ID	Reason
1	Physical Abuse



**No Hits ? Then...**

## 6. Create New Placement Home

**Identification**

Name: \_\_\_\_\_ Primary Substitute Care Provider: \_\_\_\_\_

Type: \_\_\_\_\_ Operated By: \_\_\_\_\_

Foster Family Home Type: \_\_\_\_\_ License Number: \_\_\_\_\_

**Age Range**

#Placements: \_\_\_\_\_ Beds Avail.: \_\_\_\_\_ Adj. Cap.: \_\_\_\_\_

From: [0] To: [0] Primary Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_ Fax: \_\_\_\_\_

[0] [18] \_\_\_\_\_

**Backup Contact**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_

**Address**

Street No.: \_\_\_\_\_ Street Name: \_\_\_\_\_ City: \_\_\_\_\_

State: California ZIP: \_\_\_\_\_ ZIP Ext.: \_\_\_\_\_ Geographic Region: \_\_\_\_\_ County: Sacramento

Foreign Country: \_\_\_\_\_ Foreign ZIP: \_\_\_\_\_ Foreign Address Description (Province Name, etc.): \_\_\_\_\_

Comment: \_\_\_\_\_

This home is on hold. Please see the Hold Status page.  
 SCP Moved to New Address  
 At Capacity  
 Adoption Only